



Nevada City School of the Arts Medication Administration Policy

School law allows school personnel to assist students required to take medication during school hours.

The following code governs:

Education Code Section 49423. Administration of Prescribed Medication for Pupil. Any student who is required to take, during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school district received (1) a written statement from such physician detailing the method, amount, and time schedules by which such medication is to be taken, and (2) a written statement from the parent or guardian of the student indicating the desire that the school district assist the student in the matters set forth in the physician's statement.

- I. Consent signed by parent and health care provider must be on file at school.
 - a. Consent must be renewed yearly.
 - b. A new consent is necessary each and every time medication is changed.
 - c. This consent applies to both prescription and non-prescription medications including: over-the-counter products like cough drops, pain relievers, Benadryl, or any topical cream.
 - d. To avoid errors: Only one medication should be written per sheet.
 - e. Further instructions should include follow-up directions for emergency medications and/or allergic reactions.

- II. All school medications must be brought to school in original pharmacy filled container.
 - a. The directions on container must reflect the same information that is written on the "Consent for Medication at School" form including:
 1. Name of child
 2. Name of medication
 3. Dosage to be given
 4. Times to be given

- III. To Avoid Mistakes:
 - a. Parents must bring medications to and from school. Never send medications to school or back home with child on school bus.
 - b. The school cannot accept a telephone or verbal order (either from the parent or the M.D.) for giving medications or making a change in medications.
 - c. The school cannot give medications with vague directions such as "one yellow pill" or "two blue pills".
 - d. Medication orders must be clear, specific and in writing.
 - e. Medications need to be counted or measured at the school site by a parent or guardian with a school employee, logged on a medication record, and initialed by both parties.