

## **Safe Ingress/Egress Procedures**

## **Supervision of Students**

Each morning as students arrive on campus, six aides are strategically assigned to designated areas to monitor activities.

During the lunch period, seven assigned teachers/aides patrol the blacktop and playing areas. When students are dismissed at the end of the day, assigned teachers share supervision of the loading area and designated zones on campus to ensure students leave campus in a safe and orderly manner. Hand-held radios enhance routine and emergency communication efforts concerning students, staff, and campus facilities. All administrators, teachers and aides on supervision duty carry radios; one radio is permanently located in the main office.

## **Visitors**

Many individuals visit the campus as volunteers or to participate in school events. To maintain a safe and secure environment, all parents and visitors are required to check in at the school office upon arrival, obtain and wear a visitor's badge, and then return to the school office upon departure.