



CELL PHONES, PAGERS & OTHER ELECTRONIC SIGNALING DEVICES POLICY

The Nevada City School of the Arts (“NCSOTA” or the “Charter School”) Governance Council recognizes the potential for cellular phones, pagers, and electronic signaling devices to disrupt the learning environment, and adopts this policy to permit students to possess but not use cell phones, pagers, and other electronic signaling devices while on school grounds, at school-sponsored activities, or under the supervision of school employees. Students who possess these devices must keep them turned off and out of view at all times while on school grounds or at school functions. NCSOTA teachers, administrators and staff will confiscate any cell phone, pager, or other electronic signaling device that is used by a student in violation of this policy.

All students are required to adhere to the following guidelines regarding cell phones, pagers, and other electronic signaling devices:

Cell phones, pagers, and other electronic signaling devices may be used

- Off campus before or after school.
- Before any NCSOTA sponsored activity occurring before the regular school day.
- After any NCSOTA sponsored activity occurring after the regular school day.
- When a state of emergency has been declared (verbally or in writing) by the NCSOTA Director or designee.
- When use is limited to purposes related to the health of the student as determined by a licensed physician and surgeon to be essential for the health of the student.

Cell phones, pagers, and other electronic signaling devices shall be turned off and shall not be used:

- During instructional classroom time, including assemblies, and any other school activity, which takes place during the regularly scheduled school day on or off campus.
- During break periods, between class periods, or during lunch.
- During events sponsored by NCSOTA held before or after regular school hours.
- On field trips or excursions sponsored by NCSOTA.

Possession of a cell phone, pager, or other electronic signaling device is a privilege, which may be forfeited by any student who fails to abide by the terms of this policy. All Charter School employees shall remove any cell phone, pager, or other electronic signaling device from the possession of a student found to be violating this Policy. If a cell phone, pager, or other signaling device is heard ringing, beeping, or buzzing from inside a jacket, purse, backpack, or other similar article, whether within the immediate presence of the student or not, a Charter School employee may remove the device and turn the device in to the front office. Parents/guardians will be contacted to pick up any confiscated cell phone or other electronic signaling device. All other applicable student discipline policies shall continue to apply in response to a student failing to abide by the terms of this Policy.

Penalties for students found to be in violation of the policy will be as follows:

- **First offense:** Student's device will be confiscated and can be picked up by student at the end of the day in the Director's office or designee. Student will sign Cell Phone/Electronic Device Policy indicating that they understand the policy.
- **Second and subsequent offenses:** Student's device will be confiscated and returned only to the student's parent or guardian. Student will sign the Cell Phone/Electronic Device Policy indicating that they understand the policy.
- **Repeated violations:** Student's device will be confiscated and the student **will be prohibited from bringing the device to school for the remainder of the school year** and may be subject to additional disciplinary action, consistent with the *School Discipline Policy*. The parent/guardian will be contacted to pick up the device and both student and parent will sign the Cell Phone/Electronic Device Policy indicating that they understand the policy.

+Students who possess a cell phone, pager, or other electronic signaling device shall assume responsibility for its care in accordance with this Policy. At no time shall NCSOTA be responsible for preventing theft, loss or damage to cell phones, pagers, or other electronic signaling devices brought onto campus.

First Offense:

I have read this policy and understand guidelines regarding cell phones, pagers, and other electronic signaling devices.

Student Name _____ Grade _____

Student Signature _____ Date _____

Second Offense:

I have read this policy and understand that a repeated offence will prohibit me from bring the device to school for the remainder of the school year.

Student Name _____ Grade _____

Student Signature _____ Date _____

Repeated Violation:

I understand that I may no longer bring the device to school for the balance of the school year.

Student Name _____ Grade _____

Student Signature _____ Date _____

Parent Name _____

Parent Signature _____ Date _____